

# BEAVER SPRINGS PARKING — RACER GUIDE

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## BEAVER SPRINGS PARKING — RACER'S GUIDE

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A step-by-step walkthrough of the parking reservation site for racers. Covers signing up, booking a spot, confirming you're coming each weekend, and managing your account.

**Site:** <https://parking.beaversprings.com> **Need help?** Email [mikey@beaversprings.com](mailto:mikey@beaversprings.com)

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### 1. What the site does

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You can reserve a parking spot at Beaver Springs Dragway for the full racing season — April 1 through October 1. Once you've reserved a spot, it's yours for the season. Each weekend the site asks you to confirm whether you're coming so staff and walk-ins can see what's actually available at the gate.

There are no day-by-day or month-by-month bookings. Every reservation is for the whole season.

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### 2. Creating an account

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1. Go to <https://parking.beaversprings.com>
2. Click **Sign Up** (top-right on desktop; tap the menu icon on mobile)
3. **Read and accept the Terms** on the first screen, then click **Continue**
4. Fill out the form:
  - First name, last name
  - Email — this is what you log in with
  - Cell phone — used for the booking-confirmation text and for staff contact
  - Racer number (your assigned number, if you have one — letters and numbers OK)
  - Password — must be at least 10 characters
  - Check the "I'm not a robot" box
5. Click **Create account**

You'll be taken to a screen that says "Check your email" — open the email titled "Verify your Beaver Springs Parking account" and click the link inside. **The link expires in 48 hours.** If you don't see the email, check spam.

Once your email is verified, you're ready to book.

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### 3. Logging in

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1. Go to <https://parking.beaversprings.com/login>
2. Enter your email and password
3. Click **Log In**

You'll land on your **Dashboard**.

### Forgot your password?

Click **Forgot password?** on the login page, enter your email, complete the "I'm not a robot" check, and click **Send reset link**. Open the email, click the link, and choose a new password (at least 10 characters).

### Show/hide password

Every password field has a small eye icon on the right. Tap or click it to peek at what you're typing.

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## 4. The lot map

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Click **Lot Map** in the nav (or **View Lot Map** on the home page).

- During race weekends (Friday 10 AM through Sunday 11 PM, or Monday 11 PM on Memorial/Labor Day), you see this weekend's view:
    - **Red** spots are reserved and confirmed for the weekend
    - **Orange** spots are reserved but the racer hasn't confirmed yet (walk-ins at your own risk)
    - **White** spots are open for any racer
    - **White with a small "i"** means the spot's holder declined this weekend (still technically reserved, but the racer told us they're not coming)
  - Outside race weekends, the map shows all currently reserved spots in yellow
  - The reserver's last name appears on each reserved spot in CAPS
  - **On a phone:** pinch and pan to read the map. Tap a reserved spot to see who has it.
  - The map auto-refreshes every 30 seconds
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## 5. Booking a spot

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You need a verified email to book. If you skipped that step, the site will prompt you.

1. From your Dashboard or the lot map, click **Book a Spot** (or **Reserve a Spot** on the home page)
2. Pick your spot one of two ways:
  - **Click on the lot diagram** — hover (desktop) or tap (mobile) any open spot to see its label and reserve status. Click an open spot to add it to your selection. Click again to remove.
  - **Use the Row → Spot dropdowns** — pick a row, then a spot from that row.
3. You can pick **multiple spots** at once if you want more than one. They'll show as chips above the form. Click the x on a chip to remove it. Click **Clear all** to reset.
4. The button at the bottom updates: **Reserve 1 spot** or **Reserve 3 spots**, etc.
5. Click the button. The site checks for conflicts, confirms your booking, and sends a confirmation email.

## What happens after you book

- Your spot(s) are reserved for the full **2026 Racing Season — April 1 through October 1**
- You have **30 days** to pay (cash at the gate, mailed check, or however you and the office have arranged it)
- You'll get a booking confirmation email per spot with the full Terms and weekend confirmation instructions
- Your reservations show up on your **Dashboard** and on the **My Reservations** page

## If a spot is purple

Purple spots are permanently reserved (e.g., 22CX is the official red track spot). You can't book those.

## If a spot is red

Red spots are already reserved by another racer. The site won't let you select them.

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## 6. Vehicle photo (optional but recommended)

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Adding a photo of your race car helps staff identify your spot at the gate. Your photo also shows on the lot map next to your spot.

1. Click **Account** in the nav
2. Scroll to **Vehicle photo**
3. Click **Choose file** and pick a clear, well-lit photo of your car
4. Click **Upload**

A staff member reviews and approves it (usually within a day). You'll get an email when it's approved or rejected. If rejected, you'll see the reason and can upload a replacement.

You can update your photo any time — the new one goes through approval again.

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## 7. Confirming your attendance each weekend

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This is the most important ongoing thing you do. Every Monday at midnight, the site resets everyone's weekend status. By Friday morning, the lot map needs to know who's coming so it accurately shows open spots for walk-ins.

### How to confirm

You'll get a **reminder email Wednesday morning** for each spot you have. The email has two big buttons:

- **Pick my days** — opens a quick page where you check off Friday, Saturday, Sunday (and Monday on Memorial Day / Labor Day weekends). Hit Save and you're done.
- **No, not this weekend** — one-click "I'm not coming." That spot will show on the map as declined for the weekend.

If you don't respond by Thursday evening, you'll get a **second reminder email Thursday**

at 6 PM.

### Or do it from the dashboard

1. Log in and go to your **Dashboard**
2. During race weeks, you'll see a banner with one section per spot you own
3. For each spot, check the days you're coming, then click **Save {spot ID}**
4. Use the **Not coming** shortcut if you want to decline that spot for the weekend in one click

### Why per-spot?

If you own multiple spots and you're letting a friend use one of them, you can confirm each spot's days separately. Save each one independently.

### What if I change my mind mid-weekend?

Log in any time and update — there's no lock. The map and emails reflect your latest choice.

### Why does this matter?

Race weekends fill up fast. Walk-in racers look at the lot map at the gate. If your spot shows orange (you haven't confirmed), they'll skip it. If you're not coming and you say so, your spot opens up to a walk-in and you've helped a fellow racer.

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## 8. Managing your reservations

Click **My reservations** (or **Reservations**) in the nav.

- See all your active reservations with their spot, term, status, and payment status
- Click **View** on a reservation to see details
- From the detail page, you can **Cancel** a reservation (subject to the cancel lead time)

If you need to change which spot you have, contact Mikey rather than canceling and rebooking — he can move you in the admin panel without losing your slot.

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## 9. Account settings

Click **Account** in the nav.

You can: - Update your name, phone, racer number, SMS opt-in - Change your password (you'll need your current password) - Upload or replace your vehicle photo - Delete your account (this also cancels active reservations — be sure)

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## 10. Getting help

- **Email:** mikey@beaverssprings.com
- **At the track:** ask any staff member; they can pull up your reservation in the admin panel

Common things to mention if you write in: - The email you registered with - The spot ID (e.g., 35J) if your question is about a specific reservation - A screenshot if something looks broken

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## Quick reference

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TASK	WHERE
Book a spot	Dashboard → <b>Book a Spot</b>
See the lot	Nav → <b>Lot Map</b>
Confirm weekend	Dashboard banner OR reminder emails (Wed/Thu)
Update photo	Nav → <b>Account</b> → Vehicle photo
Change password	Nav → <b>Account</b>
Cancel a reservation	<b>My reservations</b> → View → Cancel
Reset a forgotten password	Login page → <b>Forgot password?</b>

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